

WOODWALTON COMMISIONERS INTERNAL DRAINAGE BOARD

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30th July 2021

Ladies and Gentlemen

You are cordially invited to attend the next Meeting of the Board to be held at **Middle Farm, Conington Fen, Peterborough PE7 3QG** on **Friday 19th August 2022** at **11.00am** when it is hoped you will find it convenient to attend.

Yours truly
R L Price
Clerk to the Board

AGENDA

1 Apologies for absence

- a) Declaration of Pecuniary Interests.
- b) Confirmation of Minutes from Woodwalton IDB Meeting 27th August 2021.

2 Matters Arising

- a) Board Vacancy
- b) Rating and Mapping

3 District Officer

- a) The District Officer to outline their planned maintenance work for the year.
- b) DO to report upon any other issues.

4 General Matters

- a) Risk Management & Health & Safety

The Clerk to report upon the risk management assessment: – Risk management Strategy & Policy – Standing Orders – Financial regulations and Systems of Internal Controls

Good Governance Guide – It provided members with a comprehensive guide to their role as water managers servicing the local communities. The workshops held by ADA were well attended and future events will cover Finance, Environment, Health & Safety and welfare and Communications engagement.

The Board review of Byelaws has been put on hold until revisions to the latest model ones have been agreed between ADA & Defra.

- b) ADA – Continue to address issues affecting land Drainage Authorities.

5 Payments - consider payments made by the Board:

2021/2022:- [in accompanying notes]

6 Annual Accounts year ending 31st March 2022

- a) To consider and approve the Annual Governance Statement for the year ended 31st March 2022.
- b) The Clerk to present the Annual Accounting Statement for the year ending 31st March 2022.
- c) The Clerk to present the Annual Accounts for the year ending 31st March 2022 – The Accounts having been circulated.
- d) The Clerk to report that the Notice of public Rights and Publication of unaudited Annual Return the appropriate notices will be displayed.

e) The Board to consider and approve Internal Audit arrangements for 2022/2023. Mr Cooper has undertaken the 2021/2022 review and there were no specific issues that must be brought to the attention of the Board.

7 Income & Expenditure

The CEO to report upon income and expenditure for 2022/2023

8 Rates and Levy Requirement

Under Section 37 of the Land Drainage Act 1991, the appropriate proportions in which the net expenditure of the Board must be met for 2020/2021 is: -

a) Agricultural Sector	96.22%
b) Special Levy issued to Huntingdonshire D C	3.78%

The Board made a deficit of £6,759.99 in 2021/2022

The rate for 2021/22 was set at 15p.

The Board are to consider the rate for 2022/23.

9 Any other business

10 Dates of next meeting

TBC